

ROUND MOUNTAIN WATER AND SANITATION

Regular Board Meeting

August 15, 2024

3rd Street Gallery Building – 2:00 p.m.

Call to Order at 2:00 p.m.

Roll Call: Charles Bogle, Steve Lasswell, Randy Wilhelm, Mark Dembosky and Connie Thompson were the board members present. Dave Schneider, Peggy Quint, Steven Koch and Carlan Cardenas were RMWSD Staff present. Elliott Jackson, Wet Mountain Tribune and Christy DeNardo, district auditor was also present.

There were no public comments to report.

Additions to the September 19, 2024, Board of Directors Meeting Agenda

1. 2025 Budget update
2. Approval of the final copy of Resolution 2024-9

Administrative Reports

1. Business Office Manager – Peggy Quint – Report was in Board Packets previously sent to Board Members. In addition to the report, Peggy reported that no additional taps have been sold. \$846,350 is still earmarked for capital improvements. Peggy wanted to amend her statement from last month that Mr. Stermer has not raised the district rent in ten years.
2. Field Operations Manager – Steven Koch – Steven had no additions to his report that was included in the Board Packet that was sent via email.
3. General Manager – Dave Schneider
 - Well/Meter Project – the Request For Reimbursement has been received. We are current on invoicing,
 - GWUIDI (ground water under the direct influence of surface water tests were excellent – one more to be completed in October. The score was 1, which is scored 1 to 100, with 100 being the worst score.
 - SRF wanted change orders to be approved by CDPHE (Colorado Department of Health and Environment) – well pump was the only item they questioned, however, they let it go.
 - Reservoir – Redesign continues
 - Going through the county with Dan McGuire. Surveying is complete on the parcel that we want to buy. Dave talked to Planning and Zoning. Mr. McGuire had put in a variance for an undersized parcel. The county is aware that we want to purchase and include it in our existing lots. Dave presents on the 9th of

September to the Planning Commission to get this approved. Return to stream situation is waiting on Geroux's availability to discuss.

WWTP

- DOLA grant total was \$400k, plus \$146,750.00 and reduced our matching fund requirement from 50% to 25%.
- EPIC will pay \$68K for engineering for the demo project. Total almost 80% of the project. EPIC is also researching for additional funding to help us fund the cost of the project.
- Mark at GMS said the demo application is 45% complete.

Water Augmentation – account is full at DeWeese.

RMWEA (**Rocky Mountain Water Environment Association**) Conference – Presenting on Tuesday, August 27th.

Upper Ark is waiting on us to get the land squared away and September 1st the redesign should be complete.

Consent Agenda

1. Approval of the Minutes of the July 18, 2024, Regular Board Meeting
2. Financial Report and Approval of Checks for July 2024
Motion made by Steve Lasswell to approve consent agenda. Seconded by Randy Wilhelm.
Approved unanimously with a vote of 5-0

Old Business

1. Presentation of the 2023 Audit by Christy DeNardo
Draft Audit was sent via email on 8/13/2024 at 7:49 p.m. Christy went through the 2023 audit covering all the aspects of their report. Christy suggested that the district establish a capitalization policy with a threshold of \$2500 to \$3000 but advised that Fromm and Co. should be contacted to see what they recommend. She was pleased with the audit and did not have any other comments. Randy Wilhelm made a motion to approve the audit as presented. Connie Thompson seconded the motion. Motion carried with a 5-0 vote.
2. Discussion on property listed for sale located adjacent to the WWTP (Waste Water Treatment Plant) – Dave talked to JD at the assessor's office regarding the parcel and the boundary lines of the parcel. Dave suggested that if we purchased this property, the property lines could be merged into our property where WWTP is located. JD agreed with this concept. The board consensus was that they like this concept and would like management to continue pursuing this. Connie has been working on the layout of the office and potential rental upstairs. Each office for management will be about 15x20 for a total of about 2200 sq ft, which includes a conference room and front office.

New Business

1. Personnel Discussion – Field Tech III – Steven will talk to Gage and see what his plans are for this year. Gage could possibly work Fridays through the school year and complete his high

school education in lieu of a GED. Adding Gage to our team full time would cost an additional \$70K to \$80k.

2. Resolution 2024-9 Change in Personnel Policy Manual – reflects management structure and evaluation schedule. There were a few changes that the board would like to see, so the approval of the resolution was tabled until Dave is able to make those changes and present it to the board by the next meeting.
3. DOLA Update – covered previously in minutes
4. First Review of 2025 Budget – Dave presented the budget so far. Discussion regarding what kind of rate increase would cover the expenses of an additional field tech took place. The consensus of the board was to raise water and wastewater rates by 6% and to increase the cost per gallon of bulk water by one cent to six cents per gallon.

Adjourn at 4:29 p.m.