

ROUND MOUNTAIN WATER AND SANITATION

BOARD OF DIRECTORS MEETING

THURSDAY, January 18, 2024
2:00 P.M. – 3rd Street Gallery Building Conference Room
In-person or via zoom – Please call for Invite to Zoom

Call to Order at 2:00 p.m.

Roll Call: Dave Schneider, Peggy Quint, Carlan Cardenas (zoom), Charles Bogle, Steve Lasswell, Randy Wilhelm, Connie Thompson and Mark Dembosky (via zoom)

Pledge of Allegiance led by Steve Lasswell

Public input for those not on the agenda will be limited to 3 minutes. - no public in attendance.

Additions to the February 15, 2024, Board of Directors Meeting Agenda -

1. Property listing adjacent to the lagoons discussion.

Administrative Reports

1. Assistant District Manager - Peggy Quint - wrapping up 2023 with year-end tasks. 99% completed and we are ready to move into the new year!
2. ORC - Steven Koch - ORC Report was included in the BOD Packet
 - Field Techs are being very proactive looking for lead lines and have been working hard in the office going through each customer file.
3. District Manager - Dave Schneider
 - Well Project - The generator should be arriving by the end of the month. Everything else (Solar Array, well etc.) is working fine.
 - Reservoir - Designs have been finalized and sent to the Department of Natural Resources for their approval.
 - WWTP - getting cost figures together for sludge removal in the lagoons.
 - Working with Powell Water and CRWA on an EC Unit Demonstration Semi-Trailer that is currently in Oregon. Powell Water spent \$1.5 million to build the unit and then Canada shut it down because they wanted a Canadian unit. RMWSD is not 501 (c) (3), however CRWA is non-profit. Powell Water is considering donating the EC Unit Trailer to CRWA for a tax write off. RMWSD would pay to transport the trailer to Westcliffe. It would cost between \$3K and \$5K to transport. RMWSD could use the unit at no cost to the district. It is a 1.5 gpm EC unit and slant plate clarifier and other equipment that can add or subtract the processes. CRWA is a bit reluctant. If CRWA decides against the donation, we could store the EC unit and use it at no cost. This would benefit Powell Water to have it at this convenient location. They could use it for P4 and PFAS removal. Early testing is finding out that Electro Coagulation is one of the very few treatments that can not only capture but destroy those. This could save the district about \$500K on the WWTP Project. We should have an answer from CRWA in March at the CRWA Convention. Dave Kurtz is on board with this idea with an added amendment to application and justification as to why we are using the unit. At the finished clarifying section of the lagoon treatment, we would pipe into the EC Unit and take sampling at the end of the lagoon treatment and then again at the end of the EC unit. There will be an expense for the sampling. AquaPure has a clarifier that Dave would like to look at. They are willing to supply us with a unit at no cost for us to try. Dave has started an RFP to engineers that should be ready to send out next week.
 - DeWeese Dye bill for annual surveying is about \$120.00. That is 12% of the total cost.

Consent Agenda

1. Approval of the Minutes of the December 21, 2023, Public Hearing and Regular Board Meeting
2. Financial Report and Approval of Checks for December 2023

Motion to approve Consent Agenda was made by Randy Wilhelm and seconded by Connie Thompson. Motion was unanimously approved.

Old Business

1. Personnel Policy changes regarding vacation time for returning employees and leave time use. Resolution 2024-2 to Approve the Personnel Policy regarding accrued vacation time when an employee resigns from the district but returns within one year. Subject to board approval. Motion to approve changes to the Personnel Policy and Resolution 2024-2 was made by Connie Thompson and seconded by Steve Lasswell. Motion carried with a 5-0 vote.
2. Steven Koch request for accrued vacation. Steven was employed for more than 5 years before, resigned, and returned within twelve months. The motion to resume three weeks' vacation (ten hours per month) to Steven Koch effective January 1, 2024, was made by Connie Thompson and seconded by Randy Wilhelm. Motion carried 4-0. Mark Dembosky had stepped away from the zoom call at the time of the vote.

New Business

1. Discussion regarding Review Process for Management Job Performance - Connie Thompson presented the draft copy of the Board of Directors review questions for the District Manager and Assistant District Manager. Connie would like to see a more consistent method of reviewing management. Her suggestion was that the evaluations should take place in July prior to the next years' budget work. In the next few months, board members are asked to submit their questions to Connie to be added to the final evaluation.
2. Resolution 2024-1 Designating Regular and Special Board Meeting locations, times, etc. - This is a yearly resolution stating where meetings are held and the location of where the meeting agenda is posted each month.
Motion to approve the resolutions was made by Connie Thompson and seconded by Randy Wilhelm. Motion carried 5-0
3. Discussion on property listed for sale located adjacent to the WWTP - Documents were included in the Board Packets that informed the board members of a property that has just gone on the market. The property is located just north of the lagoons. The property has a shop and a large house that would be beneficial for district use. It is unknown how long our lease on the current building will last and the rent that the district pays will most likely increase. After discussion, the board agreed that there is some research regarding utilities, ADA compliance, zoning, etc., that will need to be done. Discussion will continue at the next board meeting.

Adjourn 3:24 p.m.